

BADINGHAM PARISH COUNCIL

Draft Minutes of a Meeting of the Parish Council held at 7:00 pm 13th August 2024

in Badingham Village Hall, Low Street, Badingham IP13 8JT

Members: Cllrs Mountain, Bowe (for part of the meeting), Welham, Lindesay and Johnston. Also present: The clerk, and one member of the public for all or part of the meeting.

1. **Chair's Welcome:** The Chair welcomed everyone to the meeting.
2. **Apologies for Absence:** Apologies received and approved from Cllr Sweeney.
3. **Co-option** After being nominated for the position of Vice-Chairman Cllr Andrew Lindesay accepted and has now officially taken on the role.
4. **Pecuniary/Non-Pecuniary Interests:** There were no interests declared and no requests for dispensations. Cllrs were reminded of their obligations under the new Code of Conduct.
5. **Minutes:** The minutes of the meeting 25th June 2024 were approved and signed by the Chair.
6. **Outstanding Matters arising from those minutes not covered elsewhere** 10 New Lea/Mill Road flooding. Based on the information available, it's unclear who owns the land. Cllr Welham suggested having Kindlewood clear the adjacent corner by the Parish Council up to the boundary as a temporary measure. It was decided that, while the Parish Council is not responsible, they are willing to contribute once land ownership is confirmed. *Action:* The Chair will look into who is responsible from a Watercourse map and clerk will forward Hastoe Housing's contact details to the Chair for direct communication.
7. **Public Forum:** No reports to note other than minute note 10 as below.
8. **Report from County Councillor:** No report to circulate. **Report from District Councillors and Leader of ESC:** No report to circulate
9. **Governance and Statutory Business:** (i) Councillor Bowe offered his immediate resignation and it was accepted. (ii) Bill Dicks from Badingham Community Council (BCC) was present at the meeting to explain in detail the new defibrillator agreement between the Parish Council and Badingham Community Council, as the Co-op is no longer involved as a third party. The Council agreed to cooperate and allow the BCC to continue to house the defibrillator on the village hall, given its importance to the village. Future training was also discussed. Before finalising the agreement, it was agreed that Bill Dicks would forward a copy of the public liability cover as a prerequisite to signing the agreement.
10. **Planning:**
 - a) There were no planning matters to consider.
 - b) Any planning determinations received. Expired planning references: DC/24/2196/FUL & DC/24/2197/LBC were read out by the clerk to Council for information, as extensions were not granted upon request.
 - c) No other planning matters for information.
 - d) How can we protect the integrity of the village. The Council acknowledged that undertaking a new village plan would be a huge operation. The Chair advocates that the Council is doing a good job with resources and can manage things well. The discussion covered the difference between having such a plan and not having one, as well as its relevance to protecting aspects like building preservation, costs and time involved. It was agreed that now is not a viable time to pursue such a plan, as the village is already well-protected.
11. **Accounts:**
 - a) Payments totalling £1354.34 (previously circulated) were unanimously approved and signed by 2 Councillors. Payments totally £583.91 (previously circulated) for the VH were unanimously approved and signed by 2 Councillors.
 - b) Receipts to note: £260.00 for audit overpayment.
 - c) The bank reconciliations for 30th June and 31st July 2024 (previously circulated) were approved and signed by the Vice-Chair.
 - d) Update on internet banking. Cllr Lindesay is now set up o Unity Trust Bank to View, Submit and Authorise payments.
 - e) Update on purchase of Coronation Plaque for tree in Church. Carried forward to next meeting. Cllr Lindesay will in the meantime, email over poem to the Chair to ensure the plaque will be correct size.
12. **Village Hall:** Council updated on work to the floor, which is nearing completion. AGM date agreed 24th September 2024 at 8pm, directly following Parish Council meeting.

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13. **Pocket Park and Open Green Spaces:** Cllr Welham and Council happy with details of forthcoming inspection and will go with their recommendations. Cllr Welham will make any necessary preparations beforehand.
14. **Village Hall Wifi/BT:** No update and Chair instructed to leave off the agenda going forward.
15. **Correspondence Received:** Clerk confirmed all circulated as appropriate including Tour of Britain Funding letter and Insurance quote correspondence being received.
16. **Motion under the Public Bodies:** Council unanimously agreed to the purchase (if available) of a book titled Local Councils EXPLAINED for the current and future clerks use for guidance.

The meeting closed at 8:40pm.

The next meeting is scheduled for 24th September 2024 at 6:30 pm.

Caroline Byrne - Clerk and Responsible Financial Office to Badingham Parish Council

DRAFT